

SQUAW VALLEY MUTUAL WATER COMPANY BOARD OF DIRECTORS

MINUTES

Meeting of December 20th, 2008

CALL TO ORDER: President Margot Garcia called the meeting of the SVMWC Board of Directors to order at 9:14 a.m., December 20th, 2008.

Roll Call Establishment of a Quorum: A quorum was established by Secretary Lynn Suter, who called the roll.

Directors Present: Alisa Adriani, Ken Bossung, Margot Garcia, David Mercer, Stephanie Pierucci, David Salinger, Lynn Suter

Directors Absent: None

Members Present: Carl Gustafson, Cecile Weaver , Brian Sheehan

Staff Present: Anne-Marie Giese, John Collins

Others: Wally Auerbach

Minutes of Meeting of October 25th, 2008 moved, seconded, and passed with Director Pierucci in abstention.

The Agenda for the Meeting of December 20th, 2008 was moved, seconded, and unanimously adopted. Upon motion duly made, seconded, and passed unanimously, approval of an engineering firm for work on the Redwood and Steel tanks was added to the Agenda.

Appeal of Water Charge:

President Garcia discussed Mr. Ross Ziegler's letter of December 8th, 2008 appealing his water charge and late fees from February 4th, 2008 and the SVMWC statement of charges to Mr. Ziegler. Director Adriani noted that SVMWC had no refund policy in place in 2001 when she was required to pay water charges on two units until her residence was specifically determined to be one unit by the SVPSD. It was moved, seconded, and passed unanimously that Mr. Ziegler be allowed to prorate 3 months of water dues if he met guideline requirements for reconstruction or remodel by upgrading lateral lines, adding a new service box and meter, and that he'd be required to pay late fees on the unpaid balance.

Operations Manager's Report:

John Collins presented his report of activities as noted and attached to the Agenda. He specifically noted that the standby generator water pump and related electrical repairs were completed, and that the register at the meter on the steel tank had been replaced. He described work so far on the Redwood and Steel tanks and noted the intention that the tanks be ready by next spring. The topographical work and test pits were completed before snowfall, but the geo-technical report is not as yet completed. Mr. Collins answered questions from Director Adriani regarding current and future chlorine requirements. Mr. Collins reported on proposals for snow removal around fire hydrants. A motion that Mr. Collins enter into a contract on behalf of SVMWC with David Tormey for hydrant snow removal services was moved, seconded, and duly passed with Director Mercer in abstention.

Auerbach Report:

Mr. Wally Auerbach presented slides noting specific information in the Auerbach Engineering Corporation final draft (November 2008) of its Technical Memorandum on the Master Water Plan. He referenced the report's findings on target flow for fire hydrants, sprinkler requirements for large houses, target storage capacity, emergency reserve storage, supply deficit estimates, and total requirements. He referenced the Phase Improvement Chart, hydrant spacing (fig. 4.2) and answered questions and observations on fig 8.4 noted by Director Adriani, who disagreed with the numbers in the text. He clarified the inclusion of two large parcels at Squaw Summit and that SVFD has fireflow data on all hydrants. He clarified the actual and model pressure requirements noted in figure 8.1 of the report and, in answer to a question by Director Adriani, that property owners are required to relocate their own lateral connections. He also clarified information about lateral hookups as related to new fire and state codes, which services have to be relocated, and new pipe configuration in answers to questions and comments by Director Pierucci.

Redwood Tank Update:

President Garcia and Mr. Collins noted updated information on progress made in replacement of the Redwood tank. The next step is negotiation of a contract with an engineering firm and completion of a Personal Services Contract with that firm. Board Members discussed the scope and price of the three proposals received and discussed aspects of the proposals. Mr. Collins noted that all three are qualified firms with good experience and that he would not be making a specific recommendation to the Board. Director Bossung volunteered to set up a telephonic meeting between himself, Shaw Engineering, and John Collins and report back to the Board regarding its intended involvement in construction consultation and details of the Professional Services Contract. Upon motion duly made, seconded, and unanimously passed, the Board directed Mr. Collins to award the contract to Shaw Engineering subject to a positive report back from Director Bossung and the firm's acceptance of terms of the Professional Services Contract.

Financing of Redwood Tank:

Ann-Marie Giese reported on loan conditions and options for repaying a \$300,000 loan for replacement of the Redwood tank. Board Members discussed options. Director Salinger questioned the necessity for financing the replacement at all, and suggested assessment or fee options. Director Mercer requested that Treasurer Adriani write up options for consideration at the next Board meeting. Director Adriani agreed to write up proposals and a draft introductory letter to SVMWC members with options for payments in an assessment or fee situation.

Kahn/Karioti Billing Disparity:

President Garcia brought up a billing disparity between lots owned by the Kahns and Kariotis, in which the Kahns have been paying fees totaling \$7,500 since 1998 on a lot owned by the Kariotis. She noted that the Kariotis had the option to go back to their Title Company, which is responsible for allocating accurate assessments to property upon transfer. It was agreed that President Garcia would send a letter to the Kariotis requesting payment of fees in the amount of \$7,500.

New SVMWC Bylaws:

President Garcia noted that the new Bylaws would be discussed at the next meeting on January 3rd, 2009. She encouraged all Board Members to be present as Bylaw changes must be adopted in person by the Board of Directors with all members attending. There are no provisions for proxy votes under existing Bylaws.

Next SVMWC Meeting:

The next meeting will be held at 8:00 am on Saturday, January 3rd, 2009.

Adjournment:

It was duly moved, seconded, and passed unanimously that the meeting be adjourned.

Respectfully submitted by Lynn M. Suter, Secretary
Squaw Valley Mutual Water Company