

SQUAW VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting
July 12, 2014
Minutes

1. Call to order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 10:08 AM on Sunday July 12, 2014 at the Squaw Valley Public Services District (SVPSD) Community Room.

2. Roll call and establish quorum- Julee Rosa

Directors Present: Johnson, Day, Guilford, Burkhart, Coyle, and Rosa

Directors Absent: Mattheis

A quorum was established.

Also present were Daniel Collin, Brandon Burke and Mike Geary (SVPSD), Brian Sheehan, Eric Poulsen, and Burnett Miller

3. Call to audience for anything not on the agenda

Director Day asked about any KSL plans for the well house. Mike Geary has heard only SVPSD Well 1R would be abandoned with the current plan. Both SVMWC wells would remain in place.

4. Adopt the agenda

It was moved by Director Guilford and seconded by Director Coyle to adopt today's agenda as presented. Motion carried unanimously.

5. Minutes from the June 1, 2014

It was moved by Director Rosa and seconded by Director Guilford to approve the minutes as presented. Motion carried unanimously.

6. President's Report – John Johnson

Director Johnson reported the system is now on-line with SVPSD for operations and maintenance. The transition has gone well.

Director Johnson reported Anne-Marie Giese did not renew her Officer Manager contract. An electronic vote was carried 6:1 to accept the proposal from Daniel Collin for the Office Manager position. Director Johnson introduced Daniel Collin.

7. Treasurer's Report – John Coyle

Director Coyle presented the Financial Reports, which were included in the Board packets. He reported on account balances and said 187 lots have paid the Tank Replacement Assessment in full. A brief discussion followed regarding transitioning phone lines to Daniel Collin.

8. Operation Manager's Report – John Collins

Director Johnson presented John Collins' written report. A major leak was noted. Brandon Burke is reviewing the situation, which seems to be an on-going issue, as well as other leaks identified. A brief discussion followed regarding how SVPSD is addressing leaks. Burke explained the situations he is finding, saying the conditions he is seeing are one more reason to get the lateral changes done as quickly as possible. Collins' report continued to be reviewed and Director Johnson reported on additional issues addressed since the last meeting. Burke discussed his investigations and repairs to Well #1, saying Well #2 has been operating non-stop since mid-June to now. It was good to know that during a heavy holiday weekend (4th of July), the system was able to operate

on one well.

9. Office Manager's Report – John Johnson

Director Johnson presented Giese's report as of June 30, which was included in the Board packets. There was some question about the reports to be filed to the California Department of Public Health. **ACTION: Burke will work with Collin to get required reports filed.**

10. SCADA Status

Director Johnson reported about 2/3 of the equipment for the XiO system has been received. The next step is to select the electrical company to get everything connected. Two bids have been solicited. There will be some additional work to be completed by SVPSD. Those costs will be advised. Everything should be done by the end of August.

11. Operations & Maintenance Status w/Squaw Valley Public Service District

Burke presented his written report. When a list of items to be addressed is completed, Burke will work with John Collins to prioritize projects.

Included in the packet is a proposal and draft budget from Shaw Engineering on the intertie. The preliminary cost estimate is \$156,850. SVPSD has applied for a grant that may cover some of the cost. Discussion followed as the bid was reviewed. It was noted the basis for the bid was an engineering study done several years ago by Auerbach Engineering. There is still a lot of evaluation to be done. **ACTION: Director Johnson will continue to work with Shaw Engineering on the system evaluation, referencing the Auerbach study in 2008.**

12. Board Election Nominations & Election Set-Up

Director Johnson reported three seats are to be voted on. He received a candidacy statement from David Stepner. Directors Johnson, Day, and Burkhart will all run for re-election. The timeframes for the election was discussed, as well as the use of proxies. **ACTION: Directors Johnson, Day, and Burkhart to send candidate statements to Judy by July 18. ACTION: Collin will send the updated spreadsheet to Judy for the ballot mailing.**

It was moved by Director Coyle and seconded by Director Day to have ballots allow for proxies assigned to the Board only. Motion carried unanimously.

13. Budget Revision

Director Johnson reported the only revision is for Collin's fees.

It was moved by Director Rosa and seconded by Director Day to amend the office contract line item in the previously approved budget to reflect Daniel Collin's fee. Motion carried unanimously.

14. Service Hookup Date Revision / Procedures for Non-Compliance

Director Johnson noted the email from SVMWC Counsel Jesse Barton regarding actions the Board can take. Discussion followed regarding how the current deadline for the hookup was established. Since it was a Board decision, the Board can change the date. The question is, should it be changed. Discussion continued as the pros and cons of changing the due date were considered and strategies that could be used to convince owners to hookup sooner. **ACTION: Director Johnson will draft and distribute a letter to be sent to those who have not done the lateral hookup outlining reasons to get it done quickly and asking for a response on when they intend to get it done.**

Discussion continued regarding possible changes to the Bylaws. **ACTION: Directors Guilford, Rosa, and Day will review the Bylaws and make suggested revisions for Board review.**

15. Water System Evaluation – Shaw Engineering Letter

This item was discussed previously. There was a brief discussion regarding what needs to be abandoned and

when, alternatives to feeder pipes in the system, flow rates, and requirements for fire hydrants. Director Johnson noted SVPSD is going to investigate pressure spikes. Director Guilford asked when the valves were last flushed. **ACTION: Burke will ask John Collins when all hydrants were last flushed and valves exercised.**

16. Drought Preparedness & Water Supply Assessment Study

Mike Geary presented the Water Supply Assessment Study, which was finalized yesterday. The report will be presented to the SVPSD and Placer County Board of Supervisors later this month and SVMAC on August 7. He gave a history of the study and summary of the report, saying the 4 main pumpers in the Valley were considered. Supply and demand, estimated demands from projects, and 25 years of non-project demand were studied. Geary said 10 new wells were modeled and it was determined 6 new wells would be need up to 2040; 4 if a major project is built and 2 for non-project demands. He explained assumptions made, saying the study summarizes all prior information available, and how the aquifer was considered using empirical data from May 1992 to December 2011. The study concluded the aquifer can meet the demand anticipated by 2040. Discussion followed as Geary's presentation was clarified.

17. Open Unresolved Items Going Forward

- 1) Burke will work with Collin to get required reports filed.
- 2) Director Johnson will continue to work with Shaw Engineering on the system evaluation, referencing the Auerbach study in 2008
- 3) Directors Johnson, Day, and Burkhart to send candidate statements to Judy by July 18
- 4) Collin will send the updated spreadsheet to Judy for the ballot mailing
- 5) Director Johnson will draft and distribute a letter to be sent to those who have not done the lateral hookup outlining reasons to get it done quickly and asking for a response on when they intend to get it done
- 6) Directors Guilford, Rosa, and Day will review the Bylaws and make suggested revisions for Board review
- 7) Burke will ask John Collins when all hydrants were last flushed and valves exercised

18. Set/Proposed Future Meeting Dates

August 30, 2014 at 9:00 AM Board meeting, 10:00 AM Annual Meeting,
August 30, 2014 at 12 Noon - New Board meets

Director Johnson asked to everyone to bring their calendars to the August 30 meeting so next year's meeting dates can be determined.

19. Adjournment

There being no further business to come before the Board, the meeting adjourned at 12:30 PM.

Respectfully submitted:

Judy Friedman

Recording Secretary

The Paper Trail Secretarial & Business Solutions