

**Squaw Valley Mutual Water Company**  
**Regular Meeting of the Board of Directors**  
**April 4, 2022**  
**Minutes**

**Call to order**

*President David Stepner called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 5:04 PM via Zoom.*

**Roll call and establish a quorum**

*Directors Present: Lintner, Stepner, Thys, and Arens Lucas*

*Directors Absent: Koffler*

*A quorum was established*

*Also on the call were Office Manager Daniel Collin, Brandon Burks from OVPSD, recording secretary Judy Friedman, and (per Zoom names provided) Darren and John Johnson.*

**Call for Public Comment**

There were no comments on items not on today's agenda.

**Call for Agenda Additions**

Stepner asked to add an action item for the Groundwater Management Program after the Treasurer's Report.

**Adopt the Agenda**

**It was moved by Lintner and seconded by Lucas to approve the agenda as modified. Motion carried unanimously.**

**Approval of the Minutes from April 4, 2022 Board meeting**

**It was moved by Stepner and seconded by Lintner to approve the minutes of the February meeting as presented. Motion carried unanimously.**

**Operation & Maintenance Report – B Burks (PSD); C Anderson (OTS)**

**FY 2022-23 Maintenance/CIP Items (not part of USDA loan or OTS contract)**

**Tree cutting around upper tank**

**Inspection of lining of upper & lower tanks (coordinate with PSD contractor)**

**Cost share at 1469 Lanny Lane meter box upgrade/replacement**

**MWC share of Intertie**

**Office Managers Report – D Collin**

**Update on current collections (provide AR report)**

**Update on Core member list excel file/email coverage**

**Backflow reports and inspections – (is this to be taken over by OTS?)**

**Treasurer's Report – R Koffler**

**2022 Construction Update – D Stepner & J Johnson**

**CO #4 and options going forward**

**Future Meetings (date?, needs to be early July – start of new fiscal year)**

**For the next Board meeting, please send drafts beforehand and prepare to vote**

- **Approval of any change to water fee structure and late payment policy – Richard**
- **Approval of 2022-23 Budget – R Koffler & D Collin**
- **Consideration of changes our fees for remodel/new construction plan check and inspections**
- **Renewal of Insurance Policies (liability, blanket coverage ) – A Lintner**
- **Board seat elections (9/3) – Alex and Melanie terms expire; need bios if running again**

### **Closed Session**

The Board went into Closed Session at 5:40 PM to discuss choice of operations contractor. Open Session was reconvened at 6:14 PM. Negotiating teams were established.

### **Adjournment**

There being no further business to come before the Board, the meeting adjourned at 6:15 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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