

**Squaw Valley Mutual Water Company
Regular Meeting of the Board of Directors
January 10, 2022
Minutes**

Call to order

President David Stepner called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 4:06 PM via Zoom.

Roll call and establish a quorum

Directors Present: Richard Koffler, Alex Lintner, David Stepner, and Anne Thys. Steve Lucas was appointed at today's meeting.

Directors Absent: None

A quorum was established

Also on the call were Office Manager Daniel Collin, Mike Geary and Brandon Burks from OVPSD, recording secretary Judy Friedman, and John Johnson. OVPSD Engineer Dave Hunt and Board members Fred Ilfeld and Bill Hudson were on for a portion of the meeting.

Call for Public Comment

There were no comments on items not on today's agenda.

Call for Agenda Additions

There were no changes to today's agenda. It was agreed items may be taken out of order.

Adopt the Agenda

It was moved by Koffler and seconded by Lintner to adopt today's agenda as presented. Motion carried unanimously.

Approval of the Minutes from the December 6, 2021 Board Meeting

It was moved by Lintner and seconded by Koffler to approve the minutes of the December 6, 2021 Board meeting as presented. Motion carried unanimously.

Director Replacement – Steve Lucas for John Johnson

It was moved by Koffler and seconded by Thys to appoint Steve Lucas to serve the remainder of John Johnson's term. Motion carried unanimously.

Electronic Vote results for officer appointments –Stepner

Stepner reported an electronic vote was conducted with unanimous approval to appoint the following Board officers: Stepner as President, Lintner as Vice-President, Koffler as Treasurer, and Thys as Secretary.

Operation & Maintenance Report-Brandon Burks

Burks presented the December 2021 report, which was in today's meeting packet. There was record-breaking snowfall in December, as well as a lot of people in the Valley and power outages, including one that impacted the SVMWC main well house. The generator kicked in, but there was no power at the booster station. Burks recommended purchasing a small generator for the booster station at a cost of approximately \$2,500. He was asked to make a recommendation on what would be appropriate. A vote to purchase it may be conducted electronically.

Burks described additional challenges during December. The system was monitored to keep it running as efficiently as possible, but then it became difficult to get fuel because the generators were operating for so long.

There are no major issues going forward. Later in the meeting Burks described the new staff being hired at OVPSD.

Office Managers Report - Daniel Collin

The Budget-to-Actual report as of December 31, 2021 was reviewed. Funds from Palisades Tahoe to offset repair costs of the line in the parking lot damaged by snow storage have been received.

Collin was able to produce a report from CORE for billings based on meter reads. The updated contact list for Thys that includes email addresses will be done this month.

Only one bill has been received that needs to be reimbursed, so USDA Outlay #10 has not been submitted..

Treasurer's Report – Stepner & Koffler

Stepner presented the 30-Nov-21 Treasurer's Report. Delinquencies from the July billing are the most there have ever been, with 28 past due accounts totaling just over \$30,000. He described the notification process that can ultimately lead to liens and water shut-offs. Discussion followed regarding strategies to collect from past due accounts.

The updated Construction Forecast as of December 31, 2021 was reviewed. It includes Cobank reimbursements through Outlay #9. Discussion followed regarding the project list. It was noted funds are already being spent to develop bid packages on the west end pipe replacement projects. There was agreement to review this report in detail at the next meeting.

Discussion and Vote on John Johnson consulting terms – Koffler

Johnson proposed a six-month consulting agreement at no charge, to be re-evaluated at the end of that period. A brief discussion followed. It was agreed that Koffler and Johnson will develop a scope of work defining expectations of both sides, responsibilities, deliverables, and a reporting structure. Johnson and Stepner will sign it when approved.

Johnson asked for a direct contact, a Construction Coordinator, who will submit projects the Board wants reviewed. Stepner and Lucas will fill that role.

It was agreed that Stepner, not Johnson, would be the point of contact for Brandon Burks on day-to-day maintenance items.

Stepner will send a letter to USDA describing Johnson's new relationship with SVMWC and changing the signatory for USDA contracts.

January Billing Update & 1-page MWC update – Stepner & Thys

Stepner suggested a one-page newsletter accompany invoices going out this month to introduce new Board members and request updated contact information, including email addresses. A notice will be included to delinquent accounts asking that they get current and outlining consequences for not doing so.

2022 Construction Update – John Johnson

Johnson reported Shaw Engineering is preparing bid documents for projects 8, 9, and 10, which should be done by the end of January.

OVPSD – SVMWC Intertie – Update and Vote – Stepner & John

OVPSD General Manager Mike Geary explained the benefits of the proposed intertie to both organizations. It can provide redundancy in the system and support planned and unplanned system maintenance projects.

Dave Hunt added more information about the project. Placer County Water Agency (PCWA) has awarded a \$400,000 grant for planning and construction of the project. The proposal from Far West is \$600,000. OVPSD proposed the remaining \$200,000 be split between the two organizations.

A brief discussion followed regarding the terms of the PCWA grant, timing of the project, the proposed cost split, and options for funding. In response to a question, Stepner said this is not included in the USDA loan. He noted a proposal submitted by SVMWC several years ago for OVPSD to provide 75% of the funding and SVMWC to contribute 25%. Since that time, OVPSD has grown substantially, but SVMWC has not.

Later in the meeting, the SVMWC Board considered options.

It was moved by Koffler and seconded by Lintner that SVMWC pay \$50,000 toward the intertie project with OVPSD. Motion carried unanimously.

Garcia claim ballot measure – vote tally & follow-up discussion

Friedman reported 133 ballots were received and 121 were counted. Eight were disqualified because the outer envelope was not signed, three because the voter identified themselves in some way on the ballot, and one because the envelope contained the explanation letter, but not the ballot. The results were:

61 voted YES

60 voted NO

It was moved by Koffler and seconded by Lintner to accept the results of the ballot measure and pay Garcia the fees owed. A detailed accounting will accompany the payment. Motion carried unanimously.

Future Meeting

February 21, 2022 at 5pm

April 4, 2022 at 5 pm

Adjourn

There being no further business to come before the Board, the meeting adjourned at 6:06 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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