

SQUAW VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting
November 14, 2016
Minutes

1. Call to order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 4:06 PM on Monday November 14, 2016 at the Squaw Valley Public Services District Fire Department Meeting Room.

2. Roll call and establish quorum- Bob Barnett

Directors Present: Johnson, Stepner, Barnett, and Burkhart

Directors Absent: Guilford

A quorum was established

Also present were Daniel Collin, Brandon Burks from SVPSD, Dave Brew, Eric Poulsen, and recording secretary Judy Friedman.

3. Call for Public Comments

There were no comments on items not on today's agenda.

4. Call for Agenda Additions

Johnson asked Technical Review Committee liaison Dave Brew to give a report on the recent TRC meeting.

5. Adopt the agenda

It was moved by Director Stepner and seconded by Director Barnett to approve today's agenda as amended. Motion carried unanimously.

6. Approval of the Minutes (3 EA) from the September 4, 2016 Meeting

It was moved by Director Stepner and seconded by Director Barnett to approve the minutes of the September 4, 2016 Board and Annual meetings as presented. Motion carried unanimously.

7. Presidents Report-John Johnson

Johnson presented his written President's Report, which was included in the Board packets. The report noted the upcoming decision on water rates.

On September 21, 2016, via email, it was moved by Director Barnett and seconded by Director Stepner to approve Longo's proposal to complete the East Lanny Lane Water Line Abandonment project, not to exceed \$24,400.00. Motion was passed 4:1 with Director Guilford voting no.

Technical Review Committee (TRC) Report from Dave Brew

Dave Brew provided background on the TRC. It was formed in 1989 when the golf course at the Resort at Squaw Creek was built. The Committee is comprised of representatives from the Resort, SVMWC, SVPSD, Lahontan and other agencies to insure no noxious chemicals are used on the golf course that could impact the aquifer and drinking water in the Valley. Placer County oversees the Committee, but is not a voting member. SVMWC has ½ vote and SVPSD has ½ vote. Brew explained that 18 monitoring wells are regularly tested for water quality. There is one well at the east bridge that is consistently high in nitrates and the Committee has been trying to determine the source. The Poulsen well or Plumpjack well were being considered as alternate testing wells, but at the last meeting there was a presentation from Lahontan indicating that neither may be a good substitute. There could be reason to believe the high levels in that one well have to do with snow storage in that area. Lahontan will investigate options for testing snow storage piles and if necessary, having snow storage areas moved.

8. Operation & Maintenance Report-Brandon Burks

Brandon Burks presented the September and October water production and Operations & Maintenance reports. He described the re-wiring done to insure the SCADA system is not impacted during lightning storms. Leak detection throughout the system continues.

There was a water quality complaint from an owner on Apache. It was determined that there is a long service line. When the system isn't used for a long time, the customer needs to let the water run a bit to flush the line.

Burks said water production is low at this time of year, so water is regularly circulated to keep the lines fresh.

9. Office Managers report-Daniel Collin

Daniel Collin reported the audit was completed and there were no issues. The tax returns have also been completed. There is one account that has been delinquent for a year and Collin is following up with the owner.

Per Board direction, Collin investigated on-line payment options and discovered Govpay.net. Information is included in today's meeting packets. He explained how the program works. Collin called a user in Calaveras County that was satisfied with the program. Director Stepner suggested PayPal still may be a better system.

ACTION: Collin and Stepner will investigate PayPal. It was noted that PayPal deducts funds from an account immediately and some customers may prefer to use a credit card to the payment is delayed a bit.

The Budget to Actual report as of October 31, 2016 was reviewed. **ACTION: Collin will check to see if any of the System Repairs & Maintenance expenditures should have come from Reserves.** There are few projects anticipated in the next few months.

Stepner asked about the use of chlorine. **ACTION: Burks will work with Mike Geary on a presentation to SVMWC about this item.** Johnson pointed out that snow removal was not included in the budget. Discussion continued regarding the report. **ACTION: The next report will include an analysis of the year-to-date revenues and expenditures, with a projection for the year and a percentage of YTD to Budget column.**

10. Treasurer's report-David Stepner

Stepner presented the October 31, 2016 Treasurer's Report indicating account balances. All delinquent accounts are being monitored.

11. Capital Improvements Project/Budget Update

Stepner distributed the 20- year Capital Improvements Project report. Johnson expects there to be some changes in the next fiscal year. If Longo cannot get to the line abandonment this fall, it may have to be addressed next spring. A brief discussion followed regarding possible adjustments to the CIP budget.

12. Water Rates- Final Discussion-David Stepner

Stepner presented data regarding water usage. He discussed the assumptions made when developing the proposed rates, including that there are 11 empty lots with no meters. In addition, there are 8 empty lots that have meters. Discussion followed regarding the calculation used so customers equitably share in operation costs which is the base rate, and water consumption rates. Customers will be able to check their usage on line.

ACTION: Stepner will finalize recommendations for the base rate and present at December Board meeting. Also on the December agenda will be a Board discussion and decision on how to charge empty lots vs lots with meters with no usage vs base rate of lots with meters and usage.

13. Old pipeline abandonment status

Johnson showed a map indicating pipeline in SVMWC, the new main, and tie-ins to the existing lines at Christy and Lanny. He will have the specs and design for final abandonment next month so the project can be put out to bid.

14. Future Meetings

December 12, 2016 4 PM

February 1, 2017 at 4 PM

15. Adjourn

There being no further business to come before the Board, the meeting adjourned at 5:30 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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