

Regular Meeting of the SVMWC Board of Directors
Monday, May 13, 2019
Minutes

Call to Order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 4:04 PM on May 13, 2019 at the Squaw Valley Public Service District offices.

Roll call and establish quorum- Bob Barnett

Directors Present: Johnson, Burkhart, and Stepner

Directors Absent: Barnett and Guilford

A quorum of the Board was established

Also present were Brandon Burks, recording secretary Judy Friedman, and member Steve Burke.

Call for Public Comment

Steve Burke submitted suggested changes to the April meeting minutes, which the Board considered as the minutes were being approved. He asked if the Mutual has a policy regarding water rights going with the land. Burke also wanted to know what it means to be a "member" of the Mutual. A brief discussion followed as his questions were addressed. The Mutual is required to serve water to every lot in the association. That said, not all lots are developed and able to be served water. Vacant lots are billed differently than improved lots. At one time, there may have been membership cards issued, but that is no longer the case. Owning property within the boundaries of SVMWC automatically makes one a member and that membership cannot be given up. Burke asked for clarification on how ADUs are billed. Stepner said that there were already over 100 ADUs assumed when the 1983 General Plan was adopted. The Mutual does not charge connection fees. How an owner wants to distribute water once it goes through the meter is up to that property owner.

Call for Agenda Additions

There were no changes to today's agenda.

Adopt the Agenda

It was moved by Stepner and seconded by Burkhart to adopt today's agenda as presented. Motion carried unanimously.

Approval of the Minutes from the April 15th meeting

The changes submitted by Steve Burke were considered. His comments will be included in the meeting packets.

It was moved by Stepner and seconded by Burkhart to approve the minutes of the April 15, 2019 Board meeting as presented. Motion carried unanimously.

Operation & Maintenance Report-Brandon Burks

Burks presented the April Water Operations Report, which included overall water production numbers and by well. Maintenance performed for the month was also included. Burks described the work being do to match actual flows with the XiO readings. The communication has been faulty and requires a fix to an XiO setting.

The fire department tests hydrant flows periodically. Burks is working with the Chief to make sure there is no damage to the system. A testing procedure was set in place.

Operation & Maintenance Contract w/PSD-Increase

Burks presented the new O&M contract, which calls for a 2.31% COLA increase.

It was moved by Stepner and seconded by Burkhart to approve the 2nd Amendment to the Agreement between the SVPSD and SVMWC for Operation and Maintenance of the SVMWC Water System for FY 2019/20. Motion carried unanimously.

Office Managers Report-Daniel Collin-Accounts Receivable Update & Shaw Expense.

Collin's report was included in the meeting packet and included the Budget to Actual report as of April 30, 2019. Stepner will clarify a Capital Improvement Fund contribution of \$75,000 that needs to be transferred from Capital to Operating. Per Guilford's request, the history of fees paid to Shaw Engineering between July 2018 and June 2019 was in the packet.

Backflow Testing & Compliance Update-Daniel Collin

There have been 209 responses to date. A brief discussion followed regarding the testing, which is required to be done annually. Johnson will work with Collin to send out the next round of letters.

Treasurer's report-David Stepner

Stepner reported one account is more than 12 months past due.

USDA Loan up-date. John Johnson

Johnson reported the "lost" application has been updated and submitted to USDA, along with CEQA. The ER is almost completed and should be submitted next week. There are a number of items Johnson objected to and he is waiting for a response to those objections. The environmentally sensitive creek crossings have been removed from the application. A brief discussion followed regarding timing of the application process and potential funding. It was agreed an extension will be requested if necessary.

Newsletter for June 2019-Bob Barnett-Topic list.

Barnett is out of town but is working on the newsletter.

Additional Water Meter @ 1335 Sandy Way-Status

Electronic Vote

Johnson reported the Board voted 5:0 to reject the request submitted by Mr. Burke in April.

Burke asked that the plans he submitted be deleted.

Future Meetings

July 8, 2019 @ 4 PM – approval of the budget

August 5, 2019, 4PM

Adjourn

There being no further business to come before the Board, the meeting adjourned at 5:00 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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