

**Squaw Valley Mutual Water Company
Regular Meeting of the Board of Directors
June 8, 2020
Minutes**

Call to Order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 4:07 PM on May 11, 2020 via video-conference.

Roll call and establish quorum- Bob Barnett

Directors Present: Johnson, Stepner, Thys, Burkhart, and Barnett.

Directors Absent: None

A quorum was established

Also on the call were Office Manager Daniel Collin, Brandon Burks, and recording secretary Judy Friedman.

Call for Public Comment

There were no comments on items not on today's agenda.

Call for Agenda Additions

There were no changes to today's agenda.

Adopt the Agenda

It was moved by Barnett and seconded by Stepner to adopt today's agenda as presented. Motion carried unanimously.

Approval of the Minutes from the May 11, 2020 Special Board meeting

It was moved by Thys and seconded by Stepner to approve the minutes of the May 11, 2020 Special Board meeting as presented. Motion carried unanimously.

Operation & Maintenance Report

Burks presented the May 2020 Water Operations Report. He is trying to identify either a leak or large user in the lower zone. The fire hydrants have been repaired and are back in service. Burks will present the Third Amendment to the five-year SVMWC contract to the SVPSD Board.

Chlorination Update

Johnson heard from a customer that they smelled and tasted chlorine in the water. The last complaint for that was in 2016. The customer is asking to abandon the use of chlorine. Burks presented a memo from 2016 describing the chlorination process and request at that time to unchlorinate the SVMWC system. The recent complaint was investigated and the levels were within acceptable ranges. Burks explained why there may be a stronger odor at some times. He does not recommend not chlorinating the system at this time based on concerns it will raise from state regulators. Also, SVPSD recommends against not using chlorine in the system. Chlorine is used in very small amounts. Discussion followed. Barnett said there is a fair amount of science behind chlorinating water systems for the health and safety of consumers.

The Board agreed that based on the information presented, there is not enough chlorine in the water to be unhealthful as it is well within required ranges and the current process will continued.

Office Managers Report (Including Compiling Invoices for Submittal to the USDA for Cost Spent to date on the USDA Project)

Collin presented his April report. The backflow requests for this year have gone out. Three of the delinquencies have paid. There was a brief discussion regarding the invoices submitted to USDA for reimbursement. Some of the needed easements have been notarized, but not all.

Proposed FY 2020-2021 Budget

Stepner and Collin have been working on the budget. Stepner described the assumptions made as it was being compiled. There is no need for an increase in fees this year. Principle on the loan is not due until construction is completed, but the anticipated interest due is approximately \$2,000. The budget will be presented for adoption at the next meeting.

Treasurers Report

Stepner presented the 31-May-20 Treasurer's Report. He said the year will end with \$185,000 in the money market fund, which is sufficient for any foreseeable emergencies. Stepner also expects a large accounts receivable in the next month.

Interim Loan Confirmation with CoBank

Stepner clarified with CoBank that the interim loan is interest only for five years. There is nothing missing from the submittal. Stepner will ask for written confirmation that the loan is finalized.

USDA Loan Process

Johnson spoke with USDA and confirmed that once monthly invoices are received, they will be processed within a week, so payments should be sent on a 30-day schedule. Construction contracts will call for a 45-day payable.

The four projects discussed at the last meeting have been sent out for bid. Discussion followed as the projects were clarified.

Fee Increase

A fee increase is not required for this fiscal year. See Treasurer's Report.

September 6, 2020 Annual Meeting & Election

Seats held by Johnson and Burkhart will be in this fall's election. The location of the meeting will be advised. Collin will send nomination forms to members.

Future Meetings

July 6, 2020 @ 4PM via Zoom

August 3, 2020 @ 4PM via Zoom

Adjourn

There being no further business to come before the Board, the meeting adjourned at 5:23 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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