

**Regular Meeting of the SVMWC Board of Directors**  
**Monday, August 5, 2019**  
**Minutes**

**Call to Order**

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 4:03 PM on August 5, 2019 at the Squaw Valley Public Service District offices.

**Roll call and establish quorum- Bob Barnett**

Directors Present: Johnson, Barnett, Guilford, and Stepner

Directors Absent: Burkhart

A quorum of the Board was established

Also present were Brandon Burks, Office Manager Daniel Collin, recording secretary Judy Friedman and member Anne Thys.

**Call for Public Comment**

There were no comments on items not on today's agenda.

**Call for Agenda Additions**

It was agreed items may be taken out of order.

**Adopt the Agenda**

**It was moved by Barnett and seconded by Guilford to approve today's agenda as presented. Motion carried unanimously.**

**Approval of the Minutes from the July Board meeting**

**It was moved by Guilford and seconded by Stepner to approve the minutes of the July Board meeting as presented. Motion carried unanimously.**

**Operation & Maintenance Report-Brandon Burks**

Burks reported the July report, noting water production numbers are in line with prior years. He continues to work with XiO on SCADA and communication issues. The annual State Regulator inspection is scheduled for August 13. Burks answered questions clarifying his report.

The Technical Review Committee met last week. It was agreed that SVMWC and SVPSD will each have ½ vote on the Committee. If both agencies are not present, the one present will vote for both. The report of Lontrel use on the golf course to eradicate Brass Buttons was presented. There was no measureable impact to the water sources tested. Katina Smolen gave an update on the Creek restoration.

**Office Managers Report-Daniel Collin-Accounts Receivable Update**

Collin presented his July report. Most of the month has been spent getting billings out. During the State Regulator meeting, the response to the potential of lead pipes in the system will be discussed.

**Backflow Testing & Compliance Update-Daniel Collin**

Collin reported on the notices sent that have resulted in quick responses. A discussion followed regarding the testing and compliance requirements. There are 29 owners who have not responded and Collin will follow up with them.

**Treasurer's report-David Stepner**

Stepner presented the 31-Jul-19 report. There are 3 minor delinquencies and one that has been delinquent for a

longer period of time. A brief discussion followed regarding options for collecting and filing a lien on the one property.

**It was moved by Stepner and seconded by Guilford to send a letter to all owners in Squaw Summit explaining the water assessment past due amount for the tennis court property and notifying them that they are responsible for a pro-rated amount of the total due. Motion carried unanimously.**

Collin will draft a letter for Board review. Stepner distributed a report regarding rates and consumption. Discussion followed regarding options for the rate structure.

#### **USDA Loan up-date - John Johnson**

Johnson anticipates receiving a letter of engagement soon for a \$3.4 million loan. The loan amount and items included can be changed after the commitment is made.

Burkhart submitted a letter questioning some of the information in Shaw Engineering's review of the system and the purpose of the loan. The Board discussed the current state of the infrastructure, the reasons for replacing existing pipes, which are at least 50 years old, and the options considered before it was determined that securing the USDA loan was the best solution for addressing the aging system. The work will address flows needed for fire suppression, leaks, and potential failures. The reasons for the work are outlined for members in the Summer Newsletter.

#### **Newsletter Summer 2019-Bob Barnett**

Burkhart submitted comments regarding the draft newsletter. Discussion followed as revisions were suggested.

#### **Backup Generator Proposal**

Barnett explained that Liberty Utilities can de-energize the system, particularly on Red Flag Warning days. Back-up generators are necessary to keep the pumps operating in the event of power outages for several days. Johnson reported on the three quotes he received for ballots. A brief discussion followed as the quotes were reviewed. Johnson was asked to provide more information. Action will be taken at the next meeting.

#### **Board Elections-David, Bob, Patti and Anne Thys-Ballots**

Ballots have been sent out for the August 31 election.

#### **Board Decision on Proxy vote for election slate**

The Board will vote the proxy at the August 31 Board meeting.

#### **Future Meetings: August 31<sup>st</sup>, 9AM Annual Meeting and October 7, 2019 4 PM**

#### **Adjourn**

There being no further business to come before the Board, the meeting adjourned at 6:12 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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