

SQUAW VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting
September 4, 2016
Minutes

1. Call to order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 9:12 AM on Sunday September 4, 2016 at the Squaw Valley Public Services District Community Room.

2. Roll call and establish quorum- Bob Barnett

Directors Present: Johnson, Stepner, Guilford, Barnett, and Burkhart

Directors Absent: None

A quorum was established

Also present were Daniel Collin, Mike Geary from SVPSD, Eric Poulsen, Dave and Sally Brew, and recording secretary Judy Friedman.

3. Call for Public Comments

There were no comments on items not on today's agenda.

4. Call for Agenda Additions

There were no changes to this morning's agenda.

5. Adopt the agenda

It was moved by Director Guilford and seconded by Director Barnet to adopt today's agenda as presented. Motion carried unanimously.

6. Approval of the Minutes from the July 5, 2016 Meeting

It was moved by Director Guilford and seconded by Director Burkhart to approve the July meeting minutes as presented. Motion carried unanimously.

7. Presidents Report-John Johnson

Director Johnson presented his written report outlining accomplishments during the past year. Highlights include abandonment of 99% of the old back lot water mains. Only one meter remains to be installed. Daniel Collin has been doing a great job compiling water usage data that will help set rates. The billing statements have been revised so members can clearly see how their fees are distributed. **ACTION: Director Stepner will put the break out on the website.** The SVMWC Board now has 5 Directors, rather than 7. The website is up and running.

Director Johnson reported he and Director Stepner have been participating in the Olympic Valley Ground Water Management Plan advisory committee, which brings together all aquifer users in the Valley to develop a plan for water usage. Water consumption by SVMWC members is down 35%, due to conservation, improvements to the system resulting in fewer leaks and better detection, and installation of meters.

As Treasurer, Director Stepner has done some great work to understand historic revenues and expenses. McClintock Accountancy is conducting an audit and Director Stepner's work is really helping to clarify the Company's finances.

Director Johnson said he is looking forward to a good coming year. A number of projects are coming up, the intertie issue will be revisited, and some extensions will be completed.

There were no electronic votes taken since the last Board meeting.

8. Operation & Maintenance Report-Brandon Burks

Mike Geary presented the information in the meeting packets, including the July month-to-month Water Production compared with 2015, production from each well, and the Operations & Maintenance Report. He answered questions clarifying operations, water consumption and production, and how unaccounted for water is identified. Dave Brew asked if there is any progress on the intertie. Geary said Shaw Engineering did a design and a grant has been applied for. SVPSD is working with Squaw Valley North Condominium Association. The HOA is replacing a water main that is being extended by SVPSD and there could be another location in that area to consider an intertie.

9. Office Managers report-Daniel Collin

Daniel Collin reported the new billing has gone out. He is working with McClintock Accountancy on the audit and dealing with an issue about taking an abandoned water line off the books. A lien process has been started for the one delinquent account.

10. Treasurer's report-David Stepner

Director Stepner presented the financial reports as of August 31, 2016. About 80% of payments from the last billing have been received. Nine accounts are 6 months overdue and will receive notification. There is 1 account delinquent for one year.

11. Water Rates - Members Input and Questions – David Stepner presentation

Director Stepner narrated a Power Point presentation and showed the water consumption data that will be used to compute proposed water rates. Customers will be able to view 12 months of data on their property. The bills will indicate how fees are divided between the Capital Improvement Reserve, USDA Loan payment (for those who did not pay a one-time fee), USDA Loan Reserve, and operating costs. Director Stepner explained the current allocation of operating costs.

The fees will be billed in arrears, so the new billing will be based on usage from January 1, 2016 through December 31, 2016. Director Stepner compared this approach with that used by SVPSD to set rates and suggested the 50/50 (operation/consumption) be revisited after the first year. Director Stepner answered questions clarifying how proposed rates were determined and how members have been notified of the change in how their bills are calculated.

12. New Board Members Nominations

It was moved by Director Barnett and seconded by Director Guilford to nominate incumbents John Johnson and Hans Burkhart to the two Board seats available. Motion carried unanimously.

13. Old pipeline abandonment status

Director Johnson reported Tim Longo was hired to do the last remaining abandonment. He got about half of the job done but there was an issue because the lines could not be located. Steve Brigman from Shaw Engineering suggested including that with the main extension and already planned for in the Capital Improvement Project plan. Otherwise, it could cost about \$6,000 - \$8,000 just to locate the lines. Engineering details and costs are still being prepared.

Longo also repaired the fire hydrant, which turned out to be a warranty issue.

14. Adjourn

There being no further business to come before the Board, the meeting adjourned at 10:24 AM

Respectfully submitted,
Judy Friedman
Recording Secretary

SQUAW VALLEY MUTUAL WATER COMPANY
Annual Membership Meeting
September 4, 2016
Minutes

1. Call to Order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Annual Membership Meeting to order at 10:24 AM on Saturday September 4, 2015 at the Squaw Valley Public Service District (SVPSD) Community Room.

2. Roll Call and Establish a Quorum of the Board

Directors present: Johnson, Burkhart, Guilford, Stepner, and Barnett

Directors absent: None

A quorum of the Board was established.

Also present were Daniel Collin, Brandon Burks and Mike Geary (SVPSD), and approximately 3 members.

3. Call for Agenda Additions

The Board will vote its proxy for today's election.

4. Adopt the Agenda

It was moved by Director Stepner and seconded by Director Barnett to approve today's agenda as amended. Motion carried unanimously.

5. President's Report-John Johnson

President Johnson presented his written report recapping the past year. See SVMWC Board Mtg 9.4.16 minutes for details.

6. Board proxy vote

It was moved by Director Barnett and seconded by Director Guilford that for today's Board election, any proxies assigned to the Board will be counted as one vote for John Johnson and one vote for Hans Burkhart. Motion carried unanimously.

7. Presentation of Board Candidates – Bob Barnett

The Board candidates, incumbents John Johnson and Hans Burkhart, were introduced. Director Johnson issued the final call for all ballots to be turned in.

8. Adjourn for Tabulation of the Board Member votes

The meeting was recessed as the ballots were counted.

9. Resume Members Meeting for vote count

10. Report of Election results-Judy Friedman

Judy Friedman reported the following:

A total of 93 ballots were received. Of those, 19 were disqualified for not signing the outer envelope. There was one write in vote for Dave Mercer. All other votes were for Johnson and/or Burkhart.

11. Adjourn

There being no further business to come before the board, the meeting adjourned at 10:55 AM.

Respectfully submitted,
Judy Friedman, Recording Secretary

SQUAW VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting
September 4, 2016
Minutes

2. Call to order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 10:56 AM on Saturday September 4, 2016 at the Squaw Valley Public Services District (SVPSD) Community Room.

2. Roll call and establish quorum

Directors Present: Johnson, Guilford, Burkhart, Barnett, and Stepner

Directors Absent: None

A quorum was established.

Also present were Daniel Collin, Mike Geary, and recording secretary Judy Friedman.

3. Call for Agenda Additions

Director Stepner asked that Closed Session be convened to discuss delinquent accounts and the contract for Daniel Collin.

4. Approve the agenda

It was moved by Director Burkhart and seconded by Director Guilford to approve the agenda as amended. Motion carried unanimously.

5. Board Position Election by the New Board

It was moved by Director Stepner and seconded by Director Guilford to appoint John Johnson as President of the SVMWC Board. Motion carried unanimously.

It was moved by Director Stepner and seconded by Director Guilford to appoint Hans Burkhart as Vice-President of the SVMWC Board. Motion carried unanimously.

It was moved by Director Stepner and seconded by Director Guilford to appoint Bob Barnett as Secretary of the SVMWC Board. Motion carried unanimously.

It was moved by Director Barnett and seconded by Director Guilford to appoint David Stepner as Treasurer of the SVMWC Board. Motion carried unanimously.

6. Closed Session

The Board went into Closed Session at 11:00 AM to consider:

- **Contract Approval for Daniel Collin**
- **Delinquencies**

Open Session was reconvened at 11:36 AM and the following actions reported:

It was moved by Director Guilford and seconded by Director Barnett to approve Daniel Collin's contract as presented, except to modify Item 2 to be \$27,000. Motion carried unanimously.

ACTION: Collin will investigate use of PayPal or other options to accept credit cards for payment.

Future Board Meeting Dates

- November 14, 2016 at 4:00 PM

- December 12, 2016 at 4:00 PM

7. Adjourn

There being no further business to come before the Board, the meeting adjourned at 11:41 AM.

Respectfully submitted:

Judy Friedman

Recording Secretary

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